

City of Manchester
Information Systems Meeting Minutes
APRIL 17, 2023 @ 4:30 PM

Present for the meeting were Chairman Parsley, Alderman Bellamy, and Information Systems Director Smotherman. Others present were Assistant Parks and Recreation Director Becki Johnson.

The Information Systems (IS) Committee held its regular meeting on Monday, April 17, 2023 at 4:30pm in the Board Room at City Hall.

Alderman Bellamy made a motion to approve the prior minutes and second by Chairman Parsley. Minutes approved with a vote of 2-0.

The IS Committee discussed the Information Systems Policy for the City of Manchester. Alderman Bellamy made a motion to send the Information Systems Policy to Attorney Craig Johnson for an Ordinance with a one year review and second by Chairman Parsley. It was approved with a vote 2-0.

The IS Committee discussed an estimate provided by Ben Lomand for livestreaming all City meetings. The estimate for equipment was \$11,907.01 for one time cost and \$2,004.00 for a yearly recurring cost. Chairman Parsley made a motion to send the livestreaming estimate to the Finance Committee but there was no second. The motion failed.

The IS Committee discussed allowing the Recreation Center to add a Farmer's Market Facebook Page. Assistant Parks & Recreation Director Becki Johnson discussed that the Facebook Page would be a way to communicate with vendors and shoppers. Alderman Bellamy made a motion to approve a Farmer's Market Facebook Page and Chairman Parsley second the motion. It was approved with a vote of 2-0.

Alderman Bellamy asked about quotes for air conditioning in the Information Systems Office. Chairman Parsley talked about the two quotes that were obtained from Palmer Heating & Air Conditioning and Shelton's Heat and Cooling. Shelton's Heat and Cooling was the lowest quote. Chairman Parsley made a motion to send quotes to the Finance Committee for approval with a recommendation for Shelton's Heat and Cooling. Alderman Bellamy second the motion. It was approved with a vote of 2-0.

The IS Committee discussed the progress of getting a generator for the City. Chairman Parsley talked about the Recreation Center is going to need one also. Alderman Bellamy made a motion to remove the generator responsibility from the IS Committee to the

Building Maintenance. Chairman Parsley second the motion. It was approved with a vote of 2-0.

Alderman Parsley made a motion to adjourn the meeting. Chairman Parsley second the motion. It was approved with a vote of 2-0.

Chairman of I.S. Committee